

**DOYNTON PARISH COUNCIL**  
**MINUTES OF DOYNTON PARISH COUNCIL MEETING**  
**HELD ON WEDNESDAY NOVEMBER 17TH 2021 AT 7 PM.**  
**AT DOYNTON VILLAGE HALL**

**Present:** Peter Hart Chairman  
William Crew Councillor.  
William Roch Councillor.  
Jill Salter Councillor  
Michael Williams Councillor  
Elaine Weightman Parish Clerk

No members of the public in attendance

The Chairman welcomed everybody and opened the meeting.

**Action**

1. **APOLOGIES:** *None to note*

2. **TO APPROVE THE MINUTES OF THE LAST MEETING**

The Minutes of the Parish Council meeting of 29<sup>th</sup> September 2021 were approved and signed by the Chairman on the proposal of Cllr. Roch and seconded by Cllr. Williams and the Clerk will publish on the website.

EW

3. **MATTERS ARISING** –*The Clerk to thank SGC Highways; Chris Harris as the traffic calming white lines on the High Street have been reported to have had the desired effect*

EW

4. **TO RECORD DECLARATIONS OF INTEREST FROM MEMBERS OF ANY ITEMS TO BE DISCUSSED.** *None to record.*

5. **TO ADJOURN TO ALLOW PUBLIC PARTICIPATION.** *None in attendance.*

6. **PLANNING**

6.1 **To Comment on Planning Applications. P21/07316/F** Toghill Farm. Toghill. BS30 5RY. Conversion of existing barns to form two separate dwellings and associated works.

EW

*No objection.*

6.2 **To record comments on applications dealt with since the previous meeting. – P21/06719/TCA** Rectory Farmhouse 39 Toghill Lane, Doynton. BS30 5SY: Works to trees as per the attached proposed schedule of works (section 5 of application form) received by the Council on 18th October 2021. All trees situated within the Doynton conservation area. *No objection.*

6.3 **To Note Planning Decisions.:**

**P21/05677/TCA:** - *Old Wagon House, Church Road, Doynton. BS30 5SU: -Works to fell no.1 Robiniao situated in the Doynton Conservation Area. No objection*

**P19/17557/F** Land off Bury Lane, BS30 5SW. Erection of 2no propagation houses and 1no single storey equipment store building and one single storey staff welfare building and the construction of a gravel yard to access area. Doynton. *Approve with conditions*

**P21/06719/TCA** Rectory Farmhouse 39 Toghill Lane, Doynton. BS30 5SY: Works to trees as per the attached proposed schedule of works (section 5 of application form) received by the Council on 18th October 2021. All trees situated within the Doynton conservation area. *No objection.*

6.4 **Other Planning Matters.**

The process for reviewing planning applications was discussed it was agreed that DPC will continue with the current procedures which comply with LGA 1972 Section 101(1). These procedures require that all members C.C. the other members with comments in order that those comments sent to SGC are in agreement with members. The Clerk will advise if any changes are made by NALC.

*M. Hart* 19/11/21

## 7 FINANCE

### 7.1 To approve invoices for Bill payment unless otherwise stated:

- £432.32 E Weightman, Parish Clerk, (work undertaken Oct & Nov 21)
- £ 102.45 E Weightman, Parish Clerk, (quarterly expenses Oct & Nov 21)
- £143. 88 E Weightman, Reimbursement Zoom annual fee 29/9/21-28/9/22(**Bacs 1/10/21**)
- £ 35.84 SGC Litter Bin empty July Aug Sept 2021 (**Bacs 1/10/21**)
- £350.00 Doynton Village Hall (Hire PC meeting & Post Office (July- Oct 21)
- £225.18 Zurich Municipal (annual DPC insurance 2021-22)
- £100.00 Donation to St Bartholomew's for PCC Magazine 2021
- £ 46.78 Derek Girling (Reimbursement basic hosting doyntonvillage.org Oct20-21)
- £490.00 CPW Decorators work undertaken on memorial benches
- £ 169.99 Micro smith Electronics Laptop maintenance/upgrade /purchase Microsoft Office (**Bacs 9/11/21**)

*The above were approved and proposed for payment by Cllr Hart and seconded by Cllr. Salter.*

EW

- 7.1.2 Payments approved and minuted at the meeting on 29<sup>th</sup> September were cross checked with the invoices and bank statement by Cllrs.Roch & Williams & the Clerk at this meeting.

## 7.2

### FINANCE REPORT

- 7.2.1 After clearance of the payments noted above, the working capital balance at HSBC Bank for the month to 30<sup>th</sup> November 2021 will be £5,852.01 which includes earmarked funds of £184.90 for the maintenance of the defibrillator and includes the final precept instalment from SGC of £2,625.00.

The balance on the S106 savings account currently stands at £14,564.61

## 7.2.2

EW

- 7.2.3 Clerk to diarise July 2022 cancelation of Zoom automatic annual renewal

The Clerk put forward The Council's draft budget for 2022/23 which was discussed. It was agreed unanimously to keep the precept at £5,250. The draft will be displayed on the website and notice board for the electorate to view and comment on before 30<sup>th</sup> December 2021 and pending any comments would be finalised as agreed at the January PC meeting.2022.

EW

## 8

### VILLAGE MAINTENANCE & HIGHWAYS.

#### 8.1 Update on problems already reported to SGC unless stated

- 8.1.1 Cullysgate lane due to its degrading continues to be a danger to motorists/cyclists. Water pours onto the lane due to the lack of ditches and again the clerk will chase SGC  
The manhole on Bury Lane outside Doynton House has been repaired.

EW

#### 8.1.2 Highways

It was agreed to ask Chris Harris at Highways if to help curb speeding on Bury Lane near Home/Close Farm to add "slow" white lines similar to those in the High Street which have been proven to curb speed there since their addition.

EW

#### 8.2 New Issues raised by Councillors.

The ditch by Rectory Farm requires unblocking as the reeds planted on the side of the bank causing the stream to block up to the gate above Rectory Farm and Builders have blocked the drain when washing concrete away which runs by Vine cottage on the High Street. These issues to be reported by the Clerk.

EW

*P. May 19/1/21*

**9. SPECIAL MATTERS FOR ATTENTION**

- 9.1 The clerk will chase the quote for new play equipment from Sutcliffe Play. EW
- 9.2 Anti-social behavior in Toghill Lane has dispersed however it will continue to be monitored for future Agendas. ALL/EW
- 9.3 No further trees have been added to the review of the "Tree Register".
- 9.4 The Council agreed there are no changes to the Council's insurance requirements.
- 9.5 The Fixed Asset Register was reviewed and approved at £28,119.29
- 9.6 It was agreed to continue with bi-monthly DPC meetings on the third Wednesday of the month in 2022 commencing on January 19th at 7pm  
There would be the following changes to the schedule:  
May 4<sup>th</sup>, the latter includes the Annual parish and AGM; and Tuesday July 19th.
- 9.7 It was approved to continue with the subscription to ALCA.
- 9.8 It was agreed DPC were compliant with the governments Transparency Code for Smaller Authorities and the Clerk will continue to update where necessary. EW

*The Clerk would update the website with the Tree and Fixed Asset Registers, Transparency Code and the meeting dates and book The Village Hall for 2022 meetings* EW

- 9.9 To comply with the law that exempt from external audit councils the Clerk now has edit access of the Doynton Village website pertaining to DPC business. EW
- 9.10 **Regarding the Queen's Platinum Jubilee Members agreed the Clerk would advertise via the Minutes, Website, Parish Magazine, Noticeboard for Volunteers to come forward to attend at the Parish Council meeting at 7pm on Wednesday January 19<sup>th</sup>. The intention is to set up a committee run by the Volunteers to organise an event for the Parishioners during The Queen's Platinum Jubilee Weekend- Thurs 2<sup>nd</sup>-Sunday 5<sup>th</sup> June 2022. Those interested should contact the clerk on either email; doytonparishcouncil@hotmail.co.uk or telephone 07725165181 with their intention to attend/volunteer.** PH  
EW
- 9.11 The review of the Parish Clerks' Pay Scale to be undertaken by members in accordance with NALC guidelines to be effective from 1<sup>st</sup> January 2022. The Chairman would issue a letter reflecting the decision. PH

- 10 **TO RECEIVE REPORTS OF MEETINGS ATTENDED.** *None to note.*
- 11 **TO RECEIVE REPORTS FROM DISTRICT COUNCILLORS.** *None to record*
- 12 **MATTERS OF INTEREST RAISED BY MEMBERS.** *None.*
- 13 **ITEMS RAISED BY MEMBERS TO BE INCLUDED IN FUTURE AGENDAS.** *None to record.*
- 14 **DATE OF NEXT Meeting**

Wednesday January 19th 7pm at the Doynton Village Hall.

The meeting closed at 8.53pm

Signed..... Date.....



19<sup>th</sup> / 1 / 2021